

**UNDERGRADUATE EXAM SCHEDULE
FALL 2009**

TO: All Undergraduate Students

FROM: Rita L. Steiner, Director of Records

Students can access their grades via WebAdvisor (www.loyola.edu/webadvisor). Courses appearing without grades indicates that those grades have not been processed. Grades received after December 22, 2009 at 3 p.m. may not be available until after the Christmas Holiday.

EXAM DAY	TIME	CLASSES SCHEDULED
STUDY DAY—DECEMBER 10, 2009 (Examinations are allotted three hours.)		
Friday, December 11	9:00 a.m. 1:00 p.m.	Classes which meet Monday 9:00 a.m. Classes which meet Tuesday 3:05 p.m.
Saturday, December 12	9:00 a.m. 1:00 p.m.	Classes which meet Monday 3:00 p.m. Classes which meet Monday 8:00 a.m.
Monday, December 14	9:00 a.m. 1:00 p.m.	All introductory and intermediate languages (except Latin and Greek) Classes which meet Monday 12:00 p.m.
Tuesday, December 15	9:00 a.m. 1:00 p.m.	Classes which meet Tuesday 4:30 p.m. Classes which meet Tuesday 10:50 a.m.
Wednesday, December 16	9:00 a.m. 1:00 p.m.	Classes which meet Monday 2:00 p.m. Classes which meet Monday 4:00, 4:30, or 5:00 p.m.
Thursday, December 17	9:00 a.m. 1:00 p.m.	Classes which meet Tuesday 12:15 p.m. Classes which meet Tuesday 1:40 p.m.
Friday, December 18	9:00 a.m. 1:00 p.m.	Classes which meet Tuesday 8:00 a.m. Classes which meet Monday 10:00 a.m.
Saturday, December 19	9:00 a.m. 1:00 p.m.	Classes which meet Tuesday 9:25 a.m. Classes which meet Monday 1:00 p.m.
Friday, December 11	6:30 p.m.	Classes which meet Monday 11:00 a.m.
Monday, December 14	6:30 p.m.	Classes which meet Monday and Wednesday 6:00 or 6:30 p.m., and Monday only 6:30 p.m.
Tuesday, December 15	6:30 p.m.	Classes which meet Tuesday and Thursday 6:00 or 6:30 p.m. and Tuesday only 6:30 p.m.
Wednesday, December 16	6:30 p.m.	Classes which meet Monday and Wednesday 8:00 p.m., and Wednesday only 6:30 p.m.
Thursday, December 17	6:30 p.m.	Classes which meet Tuesday and Thursday 8:00 p.m. and Thursday only 6:30 p.m.

General Notes

1. Please do not request to take the final examination during the regular class period. It is expected that regular class work will continue through the last class of the term, Wednesday, December 9, 2009.
2. The examination will be held in the same room in which the class regularly meets, unless the instructor informs you otherwise.
3. Conflicts should be resolved with the instructor involved; if this is impossible, please consult the Department Chair.
4. Students must obtain the prior approval of their instructors to change an examination date or time.
5. Exam periods are usually for three hours; however, the time limit for an examination may be less than three hours (in a few special cases, an examination may require more than three hours).
6. Students who are guilty of dishonesty in examinations may incur the penalty of failure in the course or for the exam.
7. Refer to the Honor Code for procedure for reporting violations of the Honor Code.
8. Students may obtain a copy of this schedule on-line at <http://www.catalogue.loyola.edu/records/> or from the Records Office, Maryland Hall 141.
9. The examination schedule for schools participating in the Cooperative Program differs from Loyola's.
10. If undergraduate examinations scheduled for 9:00 a.m., 1:00 p.m., and/or 6:30 p.m. are postponed because of weather Friday–Saturday, December 11–12, 2009, they will be rescheduled for Sunday, December 13, 2009 at the same time in the same rooms.
11. If undergraduate examinations scheduled for 9:00 a.m. and/or 1:00 p.m. are postponed because of weather Monday–Saturday, December 14–19, 2009, they will be rescheduled for Sunday, December 20, 2009 at the same time in the same rooms.
12. If undergraduate examinations scheduled for 6:30 p.m. are postponed because of weather Monday–Thursday, December 14–17, 2009, they will be rescheduled for Friday, December 18, 2009 at the same time in the same rooms.